



## International Society for Prenatal Diagnosis

### ISPD Conference Policies

**Refund Policy:** Refund requests must be made in writing to ISPD Headquarters on or prior to **31 May 2010**. A refund of the Conference and preconference course registration fees (amount paid minus a \$55/€40 administrative charge) shall be given for cancellations received on or prior to **31 May 2010**. No refunds shall be made after **31 May 2010**. No refunds shall be made to individuals who attend a portion of the meeting. No refunds shall be made for cancellations due to inclement weather or cancelled or missed flights. ISPD reserves the right to substitute faculty, or cancel or reschedule sessions (because of low enrollment or other circumstances). If ISPD must cancel the conference in its entirety due to circumstances beyond the reasonable control of ISPD (including but not limited to, acts of God, war, terrorism, failure of transportation, weather, accidents, fires, electrical failures, strikes, labor disputes, postal delays, explosions, and government orders or regulations), ISPD may refund the appropriate registration fees to conference registrants; no refunds shall be made for travel expenses related to the conference. Attendees who purchase non-refundable airline tickets do so at their own risk.

**Substitution Policy:** If you find that you are unable to attend preconference courses or the Conference, you are welcome to send a colleague in your place. There is no fee to make this change up to **18 May 2010**. Registration substitutions after **18 May 2010** shall be charged a \$55/€40 administrative fee.

**Returned Check Policy:** Remittance must be made in U.S. Dollars or Euros. A \$25/€18 surcharge may be assessed to cover any collection fees.

**Important Payment Note:** The registration form or online registration must be accompanied by your credit card information or check in full payment of registration fees and events. All registrants residing in the U.S. or Canada shall be charged in U.S. Dollars. All registrants residing outside the U.S. or Canada shall be charged in Euros. To qualify for early registration rates, your registration form **AND** payment must be provided online, faxed or postmarked by **18 May 2010**.

**Refunds in case of Emergency:** If an attendee is unable to attend the preconference courses or the Conference based on serious illness or death (of self or a family member), a partial refund (amount paid minus a \$55/€40 administrative charge) may be granted. Requestors shall submit the request in writing to ISPD Headquarters. The Program Chair(s) shall review the request to ensure it is in accordance with written policy. No refunds shall be granted for cancelled or missed flights and/or inclement weather.

**Exhibitors:** Exhibitors are subject to the same refund and substitution policies above. They do not qualify for the emergency refund policy with the belief that an exhibiting organization can send a different representative if the original representative is unable to attend.

**Media Attendance:** The Program Committee may issue press passes to representatives of news media outlets that ISPD solicits to attend its meeting and/or approves on a case-by-case basis.